

School Improvement Committee (SIC) Terms of Reference 2023/2024

The duties of the SIC

1. To support the priorities in the School Development Plan
2. To review the School's Self Evaluation Form regularly throughout the year
3. To receive reports from senior management and subject leaders which allows the SIC to monitor and evaluate the curriculum
4. To receive reports (e.g. JARV) on pupil progress and attainment
5. To ensure that the needs of the pupils with special educational needs are met
6. To ensure inclusion for all pupils and their families, encouraging and celebrating diversity within our school community.
7. To evaluate the impact of Pupil Premium and Sport funding
8. To agree statutory targets for student attainment for recommendation to the Governing Body
9. To support the Headteacher with personnel matters
10. To review and recommend policies for ratification by the Governing Body within the following areas (this list is not exhaustive)
 - Curriculum
 - Assessment
 - Special educational needs
 - Attendance equality
 - Behaviour
 - Looked-after children
 - Any other policies relating to teaching, learning and personnel

Membership: The committee will consist of the Headteacher and no fewer than five members elected from and by the Governing Body at its first meeting of the school year. It may invite non-elected members and staff to attend meetings as required.

Chair: The SIC will elect a Chair from among its membership at the first meeting of the school year.

Voting: Only elected members have voting rights.

Quorum: Three elected members;

Frequency of meetings: Twice in any term

Agenda and minutes: The Chair will produce an agenda in conjunction with the Headteacher and all meetings will be minuted. The minutes will, as a minimum record actions and decisions. Any decisions which require a spending Commitment must be referred to the Resources Committee.

Reviewed **September 2023**

Ratified **10th October 2023**

Next Review **September 2024**

Members of School Improvement Committee

Liz Heymoz Headteacher

Carole Strange

Fr Shaun Lennard

Paul Devlin

Tara Avila

Eve Hammond

Jayne Pemberton